



AutoCAD Level 3 Advanced Training

Frequently Asked Questions

What this course aims to do.

Whilst our Level 1 Beginners and Level 2 Intermediate courses focus on the basic tools to create a drawing. The Level 3 Advanced course is the final course that we offer in 2D and strives to make the student more proficient in AutoCAD. This is done by teaching you how to recognise the best tool for the task, the best way to use that tool and how to create new tools to accomplish tasks more efficiently. The course includes the following topics.

- Advanced Text Objects
- Working with Advanced Table Features
- Defining Dynamic Blocks and Attributes
- Outputting and Publishing files for review
- Managing Layers
- CAD Management* and System Setup
- Enhancing Productivity by Customising the AutoCAD Interface
- Using Macros and Custom Routines*

* **Limited functionality or not available in AutoCAD LT**

What to expect

The Level 3 Advanced course runs for three consecutive days and covers over 100 commands, concepts and settings. It comes with a 540 page AutoCAD Approved manual, with over 330 illustrations. We also do up to many practice exercises during the course.

We will train you on the latest version of AutoCAD, or where possible you can use the version that you have in your own office.

We offer a 12-month free post course telephone helpline. The instructor is an AutoCAD Certified Professional and an apprentice trained draughtsman with 35 years of CAD experience and over 40 years draughting experience.

Qualifications and Attendance Certificate

All our courses come with an official Autodesk Authorised e-Certificate. There is an optional exam that you can take at a later stage once you have a couple of months' practice that will enable you to become an official AutoCAD Certified User or Certified Professional.

Prerequisites / What previous Experience do I need to attend this course?

All delegates must have either attended one of our Level 1 Beginners courses (or another ATC) and be a frequent user of AutoCAD OR be a regular user of AutoCAD, using and understanding its basic features. We do have a questionnaire that we can e-mail to you if you are in any doubt of your ability.

Duration & Dates

This a three day course which is run twice per year upon demand. 1 to 1 courses can be arranged at any mutually convenient dates.

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For further information call us on

0333 772 2025

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AutoCAD Level 3 Training

Frequently Asked Questions—Continued

How many people will there be on the course?

Typically, there are 2-4 people on each course though we cater for a maximum of six attendees. This enables all the delegates to have "quality" time with the instructor should they have trouble with certain aspects of AutoCAD. We can also offer "One to One" training as well as limiting the number of places for a single company only.

Where are the courses held/ where is the course location?

All scheduled courses take place at our offices in Colchester, Essex, just 200M from Colchester Town station. We provide all the facilities, PC's & Software configured and tailored to complement our training courseware. A major benefit of training away from the office is that you do not get continual interruptions and telephone calls from colleagues requesting so called urgent or quick errands. We occasionally run courses at your premises or specially arranged venues, however these do incur surcharges for additional costs to us e.g. room hire and travel.

What's included in the price?

All our courses include the following

- All materials that you are likely to need, there is no need to bring anything.
- Official AutoCAD Training Manual that is yours to keep.
- Official AutoCAD Attendance e-certificate in pdf format that you can e-mail or print.
- 12 months' FREE telephone support.
- Lifetime of e-mail support.
- Refreshments & a buffet lunch are included within the price
- (Lunch is not provided on our 1/2 day or on site courses)

Is there anything I need to do after the course?

You will be expected to practice your new skills frequently, it is very easy to slip back into creating/ editing drawings using the methods that you are used to, however force yourself to use your new skills. If you are not intending to use AutoCAD daily we recommend spending a minimum of 3 hours per week practising. We provide extensive practice and project exercises with your manuals to enable you to do this. If you do not practice you could quickly lose your new skills

After a short time practising would recommend taking an Autodesk Certified Professional Exam.

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